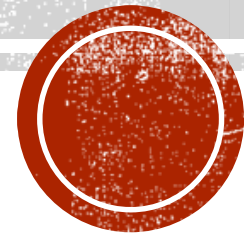


APPLY TEXAS FOR NEWBIES

Apply Texas/SPEEDE Summer Meeting July 2018

Debbie Gilchrist, University of Texas Rio Grande Valley





ApplyTexas Administrative & Counselor Reporting Suite

ApplyTexas Administrators
Welcome!

You are entering a secure service
Log in now

You must have a user-id and password to proceed
[Counselor Authorization Information »](#)

User-ID:

Password:

[Problems logging in? Click here](#)

Web page last updated: 04 October 2017

[FAQ](#)



Inspiration



I am strong. I am independent. I am ready for my career. I support my family. I want to go to college. I am a leader of tomorrow. I am Generation TX. Learn more at [gentx.org](#)

Information



What tests do I need to take to go to college? How will I pay for tuition? How do I apply for financial aid? Get answers to these and other questions about preparing for the college application process at [collegeforalltexas.com](#).

Exploration



There are so many colleges, how do I know which is best fit for me? Compare colleges side-by-side on key measures such as tuition & fees, completion rates, and average salaries after college. Start exploring now at [comparecollegetx.com](#)



PROCEED TO ADMINISTRATIVE SUITE



ApplyTexas Administrative & Counselor Reporting Suite

ApplyTexas Administrators
Welcome!

You are entering a secure service
Log in now

Last successful sign in: July 14,
2018
Last failed sign in: June 7, 2018

[Proceed to Administrative Suite](#)

Web page last updated: 21 June 2016

[FAQ](#)



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Administrative Tools for The University of Texas Rio Grande Valley

Information for All Administrators

- ★ [Administrator's Frequently Asked Questions \(FAQ\)](#) ★
- [Changes for the 2019-2020 Academic Cycle](#)
- [Essay Prompts for the 2019-2020 Cycle \(no change from 2018-2019\)](#)
- [Creating an ApplyTexas Account \(PDF\)](#)
- [Completing a Two Year Application \(PDF\)](#)
- [Completing a Four Year Application \(PDF\)](#)
- [ApplyTexas Software Quality Assurance and Deployment Policies](#)
- [List of mutually defined school codes](#)
- [Changes for the 2018-2019 Academic Cycle](#)
- [Essay Prompts for the 2018-2019 Cycle](#)
- [NEW: Quick and Easy for Applications - 2019-2020 \(v9.0\)](#)
- [NEW: Quick and Easy Readme 2019-2020](#)

- admissions menu**
- [scholarship menu](#)
- [send a request](#)

Admissions Application Administrative Menu

Search for Admissions Applications

- search by application ID
- search by last name, first name, date of birth
- search by semester and application status within a date range
- search by semester and school or school/major within a date range

Search for Admissions Payments



INFORMATION FOR ALL ADMINISTRATORS

★ ApplyTexas Administrative Tools

Sign Out

Quick Links

ApplyTexas



Go

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ADMISSIONS MENU

Admissions Application Administrative Menu

Search for Admissions Applications

- search by application ID
- search by last name, first name, date of birth
- search by semester and application status within a date range
- search by semester and school or school/major within a date range

go

Search for Admissions Payments

SETUP *or* LIVE

search payments

Admissions Executive (UPDATE) Functions Menu

- general application information
- manage majors
- custom questions
- graduate application custom essays

go

Admissions Application Counts

- total app counts for your institution
- total app counts for all institutions
- top 10 other schools applied to

go

Request Transmission of Admissions Applications

go

Admissions Online Payment Processing (UPDATE)

go

Manage Authorizations (UPDATE)

go

Main Contact

Dr. Maggie Hinojosa
(956) 665-2388 | maggie.hinojosa@utrgv.edu

Alternate Contact

No alternate admissions administrative contact information provided.



SEND A REQUEST

[admissions menu](#)

[scholarship menu](#)

[send a request](#)

Send a request to the ApplyTexas Team

Specify Application Type:

Admissions **Scholarship**

make a request

The ApplyTexas Advisory Committee discusses and votes on changes to the ApplyTexas application. To make a suggestion or to request a change, please use [this form](#).

To contact the ApplyTexas Advisory Committee via email, [click here](#).



APPLICATION COUNTS

Application Counts

NEW -- Go to the [ApplyTexas Counts site](#) to view freshman counts by Region, Institution, School District, and High School.

Select Total App Counts to View

Semester:

Select an Option:

view counts

View top ten other schools applied to (your institution's applicant numbers only)

For assistance with this feature, please contact the ApplyTexas Help Desk.



TRANSMISSION REQUEST FOR APPLICATIONS

Transmission Request for Applications

You are about to request that all submitted admissions applications for UTRGV be processed and sent to the EDI server for delivery. We have re-engineered our processes to be more convenient for you and to enable this transmission. However, while we were able to make transmissions much more convenient to your schedule, our technology does not enable us to make them *instantaneous*.

It is important to note several things about the amount of time that may lapse before you receive the documents:

It may take several minutes for the processing to run on our end to send your applications to the server. The exact amount of time will fluctuate based on the machine usage on our campus.

The EDI server is set to send out documents 3 times an hour. Your envelope will wait on the EDI server until the next time the EDI server's process runs to transmit data.

If your institution's EDI transmission setting is set for "on demand" they will be sent the next time the EDI server cycles through a transmit time. However, if your institution has set their EDI preferences for a specific time of day, then the data will be held until that time of day.

Lastly, it is important to realize that **all data on the EDI server gets sent when any gets sent**. So, if there are any transcripts pending for your institution, they will be sent at the same time as the application data that you request.

Transmit Applications to UTRGV



SCHOLARSHIP MENU

[admissions menu](#)

[scholarship menu](#)

[send a request](#)

Scholarship Application Administrative Menu

Search for Scholarship Applications

search by application ID

search by last name, first name, date of birth

search by semester and application status

go

Scholarship Executive (UPDATE) Functions Menu

institution information

scholarships for your institution

scholarship essays

scholarship essay requirements

scholarship custom questions

go

Scholarship Application Counts

counts for your institution

counts for all institutions

go

Scholarship Contact

To Be Determined

|



THANK YOU FOR YOUR TIME AND ATTENTION

- Questions?

