

TACRAO Executive Committee Meeting March 1-3, 2020 / San Antonio, Texas

On March 1-3, 2020, the TACRAO Executive Committee (TEC) met in San Antonio, Texas to conduct organizational business and plan for the upcoming 2020 conference. The following items were discussed:

- **Site Selection:** Committee discussed an update related to possible future site selection locations. TEC Committee voted on 3-year review plan to ensure best booking options/rates.
- **Newcomers:** Discussion related to best ways to inform and engage newcomers.
- **TEC Business:** TEC Onboarding Power Point created for new members. TEC Committee voted on costs (e.g. tipping percent) and on “quorum” definition.
- **Bylaws and Updates:** Information related to honorary membership, SEM travel costs, and inflation discussed and voted on by TEC Committee.
- **LAC Audit:** The LAC audit (location and timeline) was discussed.
- **Galveston Expenditures:** Galveston final costs were also discussed.
- **TACRAO Communication:** TACRAO’s role in communicating information (e.g. notices from the THECB) was discussed.
- **Memberships and Invoices:** Various forms of memberships (e.g. affiliate, subscriber) and their standings and benefits were discussed. TCCNS fee was also discussed. TEC Committee held vote related to whether or not overdue invoices should be voided.
- **Treasurer:** TACRAO has a good financial standing.
- **State Representation:** SACRAO and AACRAO and TACRAO’s related role to other organizations discussed. THECB administrator and commissioner changes also discussed.
- **Elections:** Nominations and Elections Committee and TEC elections discussed.
- **Summer Meeting:** Summer planning discussed.
- **Fun Run:** Fun run was discussed
- **2020 Annual Conference Outline:** The LAC discussed the itinerary, budget, philanthropic ideas, and beverage/shuttle logistics. The Committee received the facility tour.
- **2021 Annual Conference Outline:** The Lubbock LAC walk through the theme, big event ideas, logistics, and subcommittee standings.
- **Software Review:** Software used by TACRAO and future software recommendations were discussed. Committee also reviewed potential planning software demo.
- **Working Sessions:** Committee divided into groups to work on TACRAO Business.
- **Session Planning:** “I’m Available” forms, session planning, and facilitators discussed.
- **Committee Training:** Training committees was discussed.

Respectfully Submitted,
Kristin McDonald-Willey
TACRAO Secretary