**TACRAO Executive Committee Meeting Summary**

**May 5-7, 2019**

**Galveston, Texas**

On May 5-7, 2019, the TACRAO Executive Committee met in Galveston, Texas, to conduct organization business and plan for the upcoming 2019 conference. The following items were discussed:

* An update from the Galveston LAC Co-Chairs, Scott Branum and Lori Zerr, on conference planning. A review of the proposed budget, plans for various events, technology needs, and conference logistics were discussed.
* A review of the Treasurer’s report and the financial standing of the TACRAO organization. TACRAO continues to be in strong financial standing.
* A discussion of the AACRAO state/regional officer workshops and planning for the upcoming AACRAO summer meeting.
* A discussion on the TACRAO summer meetings, registration process, logistics, and discussion on facilities needs in the future. The TACRAO IT Committee is handling the registration for all three summer meetings – University Issues, Community College Issues, and SPEEDE/ApplyTexas.
* A discussion on conference planning and a review of proposed sessions. TACRAO will actively recruit THECB presenters and information. Additional presenters and sessions are needed and TACRAO members and the TEC are encouraged to solicit presentations.
* A review of the procedures and planning calendar.
* An update from the 2020 San Antonio Local Arrangements Committee Co-Chairs, Anne Delgado and Alejandra Perez, on preliminary conference plans and committee recruitment.
* A review of “I’m Available” form status and TACRAO committee recruitment and participation.

Respectfully Submitted,

Brenda Schumann

TACRAO Secretary