



**TEXAS ASSOCIATION of COLLEGIATE REGISTRARS and ADMISSIONS OFFICERS**

November 10, 2019

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Dear Members of the Negotiated Rulemaking Committee for House Bill 449,

We write you as President and Immediate Past President of the Texas Association of Collegiate Registrars and Admissions Officers (TACRAO) regarding House Bill 449 in accordance with the published comment period of October 18 – November 17.

On behalf of TACRAO members and the TACRAO Executive Committee, we respectfully submit for your consideration standard official transcript verbiage to be used by all impacted institutions of higher education in Texas. Verbiage proposed below aligns with a June 2017 publication from the American Association of Collegiate Registrars and Admissions Officers, "Transcript Disciplinary Notations: Guidance to AACRAO Members," which offers multiple examples on p. 15 that work with a majority of our Texas institutions' student information systems:

	<b>For Suspension</b>	<b>For Expulsion</b>
<b>Standard Transcript Verbiage</b>	Suspension – Disciplinary	Expulsion – Disciplinary
<b>Duration of Publication on Transcript</b>	Temporary based on dates imposed by sanctioning body, therefore subject to removal	Permanent

We appreciate the Negotiated Rulemaking Committee's time in reviewing and sharing our formal request, as well as the THECB's efforts to more closely engage higher education professionals in rulemaking pertinent to new legislation in accordance with Texas Education Code 61.0331 and Texas Administrative Code Rule 1.14.

Please do not hesitate to contact us with any questions or comments.

Sincerely,

Bobby Lothringer  
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